



## **Call for Proposals**

### **2016 Ready Kids Conference**

The Ready Kids Conference is the region's largest conference devoted to early education systems and strategies. The conference provides advanced professional development for early education leaders committed to improving the quality of and access to early childhood services for all children ages birth to five. It is intended for professionals who support families, for professionals who work with young children and those who support them professionally, and professionals engaging in early care and education systems change.

#### **Conference Dates & Location**

The conference will be held July 11-13, 2016 in Louisville, Kentucky at the Galt House. Shopping and restaurants are located within walking distance.

#### **Presenter Registration**

We provide a FREE registration to attend the conference to the Lead presenter per workshop (excluding travel or lodging). If additional presenters plan to attend the conference, they will need to register and pay the conference fee.

#### **Preparing Your Proposal**

The proposal will be completed online using Survey Monkey. This section identifies information you should gather in order to complete the Survey Monkey document.

- 1. Lead Presenter Information** – This is the Lead Presenter for the workshop. You will be asked to enter the Organization Name, Presenter Name, Address, City, State, ZIP Code, Email Address, Phone Number, and a Summary of Experience. Please make sure you have this information ready before submitting online. All communication will occur only with the Lead Presenter, with the expectation that the Lead Presenter will inform the co-presenters of pertinent information regarding the session. \*Please use an email and contact number that you check frequently.
- 2. Co-Presenter Information** – You will be given the opportunity to add up to 4 co-presenters to your session. You will be asked to enter the Organization Name, Presenter Name, Address, City, State, ZIP Code, Email Address, Phone Number, and a Summary of Experience

for each co-presenter. Please make sure you have this information ready before submitting online.

3. **Title of Workshop** – The title should grab attendees’ attention – be creative! The title is limited to 10 words and should be descriptive enough to give conference attendees an idea of what the workshop will address.
4. **Content of Workshop** – Workshops should present information about policies, practices, resources or research and provide tips and tools to attendees on how to use the information in their own areas/fields or communities, or the profession. The content section should include a brief description (up to 75 words) of what will be presented. This description will be used in the Conference Program.
5. The Ready Kids 2016 conference will concentrate on these four focus areas:

**Creating high quality early childhood environments**

Policies, resources, practices or research that address the quality of young children’s early learning experiences in a variety of care settings. Includes supports for home-based and family care, as well as for infants and toddlers through school-age.. Topics could include adult and child interactions, environmental rating scales, child assessment and screening, early childhood standards, math, literacy, science and new Kentucky All-Stars Standards.

**Supporting Families**

Policies, resources, practices or research that address families’ capacity to support their young children’s healthy development and learning. Evidence based strategies that help strengthen families, engage them as leaders, and enhance their ability to support their children’s well-being. Topics might include Kentucky Strengthening Families, United Way Born Learning Academies, dialogic reading, and connecting families to services.

**Leadership Development**

Policies, resources, practices or research that address the role of the developing leader in child care environments or Leader-Teachers. Topics might include the value of developing leaders, working collaboratively across sectors, and building your organization’s role in supporting emerging leaders.

**Mobilizing Communities**

Policies, resources, practices or research that address the need for collaborative initiatives to support change in the Early Learning Community. Topics may include collective impact, working with non-profit partners, strategies to influence public opinion, and working at a grass roots level to advocate for Early Childhood causes.

***\*Please outline in your proposal which area you will be covering in your presentation.***

### **Presenter Guidelines:**

- Please apply best-practice adult learning principles to help guide your presentation.
  - Please plan for engaging content and active participation throughout your workshop.
  - Allow participants time to discuss how the new information connects with what they already know. As a presenter, sometimes you may need to help them see the connections.
  - Presenters will be able to post copies of their presentation handouts online upon acceptance of the proposal and in advance of the conference. If you would like to bring copies of your handouts, you will be responsible for covering the cost.
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1. **Workshop Style** – To maximize space, all workshop rooms will be set up classroom style. There are a limited number of rooms that will be arranged theater style. Please let us know which configuration you prefer. Keep in mind any other room configuration will impact the available space for your workshop.
  2. **Length of Workshop** – All workshops are 90 minutes. If you wish to submit a three hour workshop, clearly note that request in the Proposal document.
  3. **Number of Participants** – Estimate the # of participants interested in this topic (based on past presentations, if possible): under 50, **OR** over 50. The room capacity will be the maximum persons for the session.

### **Workshop Proposal Review Process**

The GOEC Conference Committee Workgroup will review all proposals submitted by the deadline of February 12, 2016.

### **Notification of Acceptance**

The proposal contact will receive notification of acceptance or denial to the email addresses submitted in the proposal by March 11, 2016. Please note all presenters must make their own travel and lodging arrangements.

### **Online Workshop Proposal Submission & Content**

All proposals must be submitted online. The online proposal submission system closes at 5 PM on February 12, 2016.

Please use the link below to submit your proposal through Survey Monkey:

<https://www.surveymonkey.com/r/KPNNH5V>

If you require special assistance or consideration regarding the proposal or presentation please contact Hazel Combs directly at: [hazel.combs@ky.gov](mailto:hazel.combs@ky.gov).